



#### 4. LEGAL AND BINDING AGREEMENT

This Makeup Service Contract, the "Agreement", is a legally binding contract entered into on \_\_\_\_\_, the "Effective Date" by and between \_\_\_\_\_ referred to as the "Client" and Zoe Philippa Bridal Hair & Makeup, the "Artist".

#### 5. ARTIST SCOPE OF WORK/RESPONSIBILITIES

Beginning with the Effective Date of this Agreement, the Client allows the Artist to perform the following Beauty services. The services will include:

- Initial consultation to determine Client's desired look for the wedding
- Trial makeup prior to the wedding, if booked (recommended)
- Applying makeup and/or styling hair for the Client(s) to the Client's satisfaction, but not to exceed the allotted time detailed in Section 2.

#### 6. CLIENT RESPONSIBILITIES

The Client agrees to communicate in a timely manner with the Artist and to provide all necessary information to enable the Artist to perform the makeup service.

The Client also agrees to notify the Artist prior to the wedding of any Hair, makeup or skincare product allergies, skin conditions, or sensitivities of all persons receiving hair and makeup application.

The Client understands that they are responsible to pay all Artist fees, including overages and additional fees, in full.

The Client agrees to contact the Artist in writing prior to making any changes to the wedding date, time and scope. The Client understands that the Artist will make their best efforts to accommodate such changes, but may not be able to accommodate all changes.

The Client is responsible for providing the Artist with an adequate environment to perform the Hair and/or makeup application. This includes natural light/lamp lighting, electrical outlets, and sufficient tables and chairs. The Client is also responsible for maintaining adequate insurance. This would be the designated getting ready area.

Please list allergies, skin conditions or sensitivities:

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.....



## 7. OVERTIME/ADDITIONAL CHARGES

### OVERTIME:

The fees described in Section 3 are based upon the wedding details and Artist scope from Sections 2 and 5. Additional fees of £20/hr will be applied if the service exceeds the allotted time frame described in Section 2. Additional fees may also be assessed if the service scope changes.

### DELAYS:

For Client delays, a late fee of £ 10 will be assessed for every 15 minutes each person is not ready for their scheduled appointment, in addition to overtime fees for if the service exceeds the scheduled time frame. Please plan accordingly to ensure all persons are ready for their hair/makeup appointment at their scheduled time.

### TRAVEL AND PARKING:

Additional fees will be assessed if the artist is required to travel to the wedding, including but not limited to flights, hotel accommodations, and transportation. Mileage fee of 50p per mile will be assessed.

If the event location requires parking fees for the artist and staff, these fees will be added to the total bill for the service.

## 8. TRIAL MAKEUP APPLICATION

A trial run of the Hair/Makeup is recommended to be booked prior to the wedding. The overtime and additional fees described in Section 7 also apply to the trial appointment. Trial fees must be paid at the appointment and are non-refundable.

Once a trial appointment has been scheduled, either the stylist, Zoe Philippa, or the client reserves the right to reschedule the appointment. Notice of rescheduling must be provided in a reasonable timeframe, and a new mutually agreed-upon date will be arranged.

## 9. PAYMENT SCHEDULE AND EARLY PAYMENT RESTRICTION

The remaining balance for services is due from 40 days to 1 day prior to the wedding date.

Clients may not pay the remaining balance earlier than 40 days before the wedding. This policy is in place to ensure accurate financial and tax reporting.

If a client attempts to make a payment earlier than the permitted 40-day window, the payment may be declined, returned, or held until the appropriate payment period at the discretion of the service provider.

The booking fee required to secure the wedding date is not affected by this clause.



## 10. COMPENSATION

The Parties agree that the total amount will be paid by the Client to the Artist for the payment of the makeup services. A non-refundable 20% deposit is required to book the Artist's services. The Client agrees to pay the remaining balance by 1-40 days prior to the wedding date. If the Client does not complete payment prior to the wedding date, the Artist has the right to not perform the services on the wedding date. The Artist will invoice the Client with any additional overages and charges resulting from the wedding within 2 days after the wedding date. If the additional overages and charges are not paid by the Client in full within 5 days after the wedding date, a late fee of the amount of £10 will be assessed every day until payment is completed.

## 11. CANCELLATION

### BY CLIENT

The Client may cancel this Agreement at any time. The 20% deposit paid to secure the booking is strictly non-refundable. If the Client cancels the booking more than 40 days prior to the wedding date, no further payment will be required; however, the deposit will be retained. If the Client cancels within 40 days of the wedding date, the full remaining balance will still be due and no refunds will be issued. Cancellations made within 40 days of the wedding date cannot be amended, and full payment for the agreed services remains payable.

### BY ARTIST

The Artist may cancel this Agreement at any time. If the Artist cancels, they must provide a suitable recommendation. The Artist shall refund all payments previously paid by the client, with the exception of any non-refundable deposits/trials.

## 12. FORCE MAJEURE

Neither party shall be liable for any failure or delay in performance under this Agreement if such failure or delay is caused by an event beyond its reasonable control, including, but not limited to, acts of God, war, terrorism, fire, flood, earthquake, hurricane, or other natural disaster.

## 13. DISPUTE RESOLUTION AND LEGAL FEES

In the unlikely event that a dispute arises from this Agreement and it cannot be resolved between the Parties, the Parties agree to engage in mediation. If the dispute cannot be resolved through mediation and results in legal action, the successful party will be entitled to all its legal fees.



#### 14. SERVICE AND PRODUCT POLICY:

Only individuals who are booked for a service with the Artist are permitted to receive services or have products applied. Last-minute additions to the schedule or requests from unbooked guests for products to be applied are not allowed, as these individuals are not covered under the contract. The Artist is not responsible for any allergic reactions, injuries, or other issues that may arise from providing services or applying products to individuals not booked for a service.

#### 15. RESPECT FOR ARTIST'S WORKSPACE:

All clients, bridal party members, and guests must respect the Artist's professional workspace. Individuals must not get ready near, over, or around the Artist's kit, nor place drinks, personal products, or other items near the kit. This is to prevent spills, mishandling, or accidental misplacement of the Artist's products and tools. The Artist is not responsible for any damage, loss, or contamination of products or tools caused by failure to follow this policy.

#### 16. CHILDREN POLICY:

Children must be kept away from all hot tools and equipment. The Artist is not responsible for the safety or supervision of any children. Children must be accompanied at all times by a parent, guardian, or designated carer. Children are not permitted to distract clients receiving services, as this may delay the service and could incur additional charges as outlined in Section 7.

#### 17. CLIENT RESPONSIBILITY:

The Bride/Client is responsible for ensuring that all bridal party members and guests present in the getting-ready space are aware of the terms of this contract. The Artist is not responsible for any issues, misunderstandings, or breaches of the contract by bridal party members or guests on the day of the service.



18. INDEMNIFICATION AND LIABILITY

The Client agrees to hold the Artist, employees, and agents harmless from and against any and all claims, damages, liabilities, costs or expenses in connection with the services provided by the Artist under this Agreement, except to the extent that such claims, damages, liabilities, costs, or expenses are caused by the gross negligence or willful misconduct of the Artist. The Client is responsible for notifying the Artist of any allergies or sensitivities to makeup products prior to wedding, for all persons receiving makeup application. The Artist is not responsible for allergic reactions or adverse effects due to the makeup products.

19. SEVERABILITY

In the event any part of this Agreement is deemed invalid or unenforceable, in whole or part, that part shall be severed from the remainder of the Agreement and all other provisions will remain in full force and effect.

20. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the wedding location described in Section 2.

21. ENTIRE AGREEMENT

This Agreement contains the entire contract between the parties and supercedes any prior agreements, written or otherwise, between the Parties. Any modification to this contract must be agreed upon in writing by both parties. This Agreement will commence from the Effective date and will continue until the scope of work noted in Section 5 is completed.

I HAVE READ, UNDERSTAND, AND AGREE WITH THE TERMS AND CONDITIONS OF THIS CONTRACT.

|                    |                         |      |
|--------------------|-------------------------|------|
| Client Name        | Client Signature        | Date |
| Makeup Artist Name | Makeup Artist Signature | Date |





# Photo & Video *Release Form*

I, \_\_\_\_\_ hereby grant permission to Zoe Philippa Bridal Hair & Makeup and its employees to take photographs or videos of me, my likeness, and my overall appearance during my visit/appointment.

I understand that the photographs and videos may be used for promotional and marketing purposes, including but not limited to social media, website, print materials, and other forms of marketing. I understand that Zoe Philippa Bridal Hair & Makeup has the right to edit and use these photographs and videos as they see fit.

I also understand that I will not receive any form of compensation or financial remuneration from the use of these photographs or videos.

I also understand that once the photographs or videos are used, Zoe Philippa Bridal Hair & Makeup has no control over the use of the images by third parties, who may also use the images for their own purposes.

I release and discharge Zoe Philippa Bridal Hair & Makeup, its owners and employees from any and all claims, demands, or causes of action that I may have against them arising out of or in connection with the use of the photographs or videos.

I hereby acknowledge that I have read and fully understand the terms of this release and that I have had the opportunity to ask any questions that I may have before signing.

By signing this release, I certify that I am at least 18 years of age. If under 18 years of age, a parent or legal guardian must sign this release.

|                                       |                           |       |
|---------------------------------------|---------------------------|-------|
| _____                                 | _____                     | _____ |
| Client Name                           | Client Signature          | Date  |
| _____                                 | _____                     | _____ |
| Parent/Guardian Name<br>(if under 18) | Parent/Guardian Signature | Date  |

